



Auburn Municipal Civil Service
Minutes –Monthly Meeting January 14, 2019 – 6:30pm

Commissioner Hardy called meeting to order.

Roll Call – Civil Service Clerk Jeffrey Whiting took the roll call. Present were Commissioner Jack Hardy, Commissioner Laurie Turo-Butler, and Commissioner Tricia Kerr. Also present was Director of Municipal Utilities, Seth Jensen.

Approval minutes of Regular Meeting December 10, 2018. Commissioner Turo-Butler motioned to approve minutes. Commissioner Kerr 2nd. Carried 3-0.

Old Business

- Discussion of offering Water/Wastewater Treatment Plant Operator Trainee exam. No action taken.

New Business

- Discussion of adding a full-time Plumbing Inspector with changes to the job specification. **Tabled.**
- Discussion of Water Maintenance Worker and Sewer Maintenance Worker job specification text format. Civil Service Clerk will standardize text format.
- Approval of Director of Municipal Utilities #69-770 eligible list. Commissioner Kerr motioned to approve the eligible list. Commissioner Turo-Butler 2nd. Carried 3-0.
- Approval of Technical Director of Municipal Utilities #65-201 eligible list. Commissioner Kerr motioned to approve the eligible list. Commissioner Turo-Butler 2nd. Carried 3-0.
- Approval of Employee Health & Safety Coordinator #63-911 eligible list. Commissioner Turo-Butler motioned to approve the eligible list. Commissioner Kerr 2nd. Carried 3-0.
- Employee updates – Discussion.
- Upcoming Schedule – Discussion. Move April regular monthly meeting to April 22, 2019
- Motion to adjourn meeting by Commissioner Kerr; Commissioner Turo-Butler 2nd. Motion carried 3-0. Meeting adjourned 7:07 PM.

Attest